



Franklin-Hart County Airport Authority
P.O. Box 392
Carnesville, GA 30521
823 Airport Rd.
Canon, GA 30520

Franklin-Hart Airport Authority

Meeting Minutes
July 7, 2021 Called Meeting
2:00 PM
18A FBO

- **2:00 PM Call to Order**
- **Establishment of Quorum**
 - Mike Ward, Vice Chair, Kevin McCraney, Secretary/Treasurer, Eddie Addison, Woodson McFarland, Mark Brown, Jonathan (Bo) Rowland
 - Guests - Shane Scoggins, Franklin County Citizen Leader, Dick McSpadden
- **Prayer** - Voiced by Mike Ward
- **Pledge of Allegiance** - Led by Mike Ward
- **Approve Agenda**
 - Motion to amend agenda by Kevin McCraney to add approval of GDOT required audit for Phase 2 Taxiway Project and discussion of records held at Franklin County. Seconded by Bo Rowland. Passed unanimously
- **Secretary Report**
 - Approve May 3, 2021 Minutes – Motion to approve by Bo Rowland, seconded by Eddie Addison, passed unanimously.
- **Treasurer Update** - shared by McCraney. Addison inquired as to funds from both counties. For FY 2020 (July 2020 to June 2021). We have not received budgeted funds of \$3,500 from each county. Will follow up with county managers.
 - Operating Account – copies of April and May 2021 financials were distributed to each member.
 - Fuel Account - copies of April and May 2021 financials were distributed to each member.
- **Old Business**
 - **Phase 2 Update** - complete. Financial closeout is pending. Discussed fence issue and if we want to leave it and have our class lowered or remove the fence and maintain classification. Wingspan would have to be 110 feet to reach fence now according to Mike Ward. Motion by Eddie Addison to table issue until we discuss further with GDOT. Seconded by Mark Brown. Passed unanimously.

- **Bylaws** – copies of bylaws with suggested revisions from May 3, 2021 meeting were distributed. Motion to approve updated bylaws by Mark Brown, seconded by Bo Rowland. Passed unanimously.
- **Airport Name Correction** – We have been notified that the airport name has been corrected from Franklin Airport to Franklin-Hart Airport by FAA
- **Available Hangar** - Mark Brown has paid for concrete apron. Mark Brown will handle lease swap with lawyer. Hangar will be awarded to the new tenant at the end of the month per Mike Ward. Discussion by Eddie Addison to interview prospective lessee. Lease amount will be based off square footage and will be \$500 per month. Mike Ward and Mark Brown will coordinate interviews.
- **New Business**
 - **Appointment of Officers**
 - Motion by Mark Brown and seconded by McCraney for Eddie Addison to be appointed chair. Passed unanimously with Addison abstaining.
 - Motion by Eddie Addison, seconded by Mark Brown for Mike Ward to remain as vice-chair. Passed unanimously with Mike Ward abstaining.
 - Secretary/Treasurer - motion by Mark Brown and seconded by Bo Rowland for Kevin McCraney to remain as Secretary/Treasurer. Passed unanimously.
 - **Cares Act Resolution** - Motion by Eddie Addison to approve resolution accepting \$9,000 in CRRSA (Coronavirus Response and Relief Supplemental Appropriation) funds, Mark Brown seconded. Passed unanimously.
 - Additional Funds – we were notified by GDOT that \$22,000 in additional CRRSA funds were available for the airport. Application has been submitted and will come back to the authority as a resolution for approval.
 - **GDOT Audit** – Received email this week notifying the authority that an audit was required when an entity receives \$750,000 or more in Federal funds. Authority met this threshold in FY 2020 ending June 2021 due to Phase 2 Taxiway project. Motion by Kevin McCraney to use Jay Green as auditor if costs do not exceed \$3,000. Seconded by Eddie Addison. Passed unanimously.
- **Records in position by Franklin County.** Jason Macomson sent us an email stating the records they have had already been copied and we should have everything. Authority believes we may not have ALL the records. Eddie Addison will follow up with Commission Chairman Jason Macomson.
- **Executive Session** – Real Estate - motion to enter by Mark Brown, seconded by Bo Rowland to enter executive session. Passed unanimously. Motion to come out of executive session by Kevin McCraney, seconded by Bo Rowland. Passed unanimously.
- **Federal Funding – Terminal Apron Expansion**
 - Motion by Eddie Addison to continue due diligence to acquire additional land utilizing additional GDOT funding, seconded by Bo Rowland, passed unanimously. We will follow up with Croy Engineering for assistance.
- Adjourn - motion to adjourn by Bo Rowland, seconded by Mike Ward. Passed unanimously at 2:40 pm.

Certificate of Secretary

I certify that I am the duly elected and acting secretary of the Franklin-Hart Airport Authority, 823 Airport Rd., Canon, GA 30520; that these minutes were approved by a majority vote at a meeting consisting of a quorum of the authority members on the date listed below.

Approved Date: September 1, 2021

J. Kevin McCraney
Secretary

Franklin-Hart Airport Authority
Balance Sheet
As of April 30, 2021

Accrual Basis

| | Apr 30, 21 |
|---------------------------------------|------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 11102 · Cash-Airport/Fuel Acct | 67,344.20 |
| 11110 · Cash-Operating Acct | 70,404.99 |
| Total Checking/Savings | 137,749.19 |
| Accounts Receivable | |
| 11000 · Accounts Receivable | 1,061.00 |
| Total Accounts Receivable | 1,061.00 |
| Other Current Assets | |
| 12720 · Other Receivables | -31,754.70 |
| Total Other Current Assets | -31,754.70 |
| Total Current Assets | 107,055.49 |
| Other Assets | |
| 13422 · Opening Entry | -73,392.82 |
| Total Other Assets | -73,392.82 |
| TOTAL ASSETS | 33,662.67 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 20000 · *Accounts Payable | 2,672.46 |
| Total Accounts Payable | 2,672.46 |
| Other Current Liabilities | |
| 21905 · Due to Airport | -2,783.95 |
| Total Other Current Liabilities | -2,783.95 |
| Total Current Liabilities | -111.49 |
| Total Liabilities | -111.49 |
| Equity | |
| 30000 · Fund Balance | -27,716.54 |
| 32000 · Retained Earnings | 10,952.00 |
| 34115 · Income Clearing Acct | -10,834.51 |
| Net Income | 61,373.21 |
| Total Equity | 33,774.16 |
| TOTAL LIABILITIES & EQUITY | 33,662.67 |

Franklin-Hart Airport Authority
Profit & Loss by Class
April 2021

Accrual Basis

| | Fuel Account | Operating Account | TOTAL |
|------------------------------------|-----------------|-------------------|------------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| 38201 · Airport Space Rental | 0.00 | 2,686.00 | 2,686.00 |
| 39215 · Airport Sales of Fuel | 7,752.58 | 0.00 | 7,752.58 |
| 39220 · Vendor's Compensation | 8.91 | 0.00 | 8.91 |
| 39950 · Honorarium/Memorial Income | 0.00 | 710.00 | 710.00 |
| Total Income | 7,761.49 | 3,396.00 | 11,157.49 |
| Expense | | | |
| 52120 · Professional & Legal | 0.00 | 240.00 | 240.00 |
| 52220 · Repair & Maint Contracts | 93.07 | 129.75 | 222.82 |
| 52221 · Repair/Maint Bld Grounds | 260.00 | 45.00 | 305.00 |
| 52360 · Dues and Fees | 57.00 | 0.00 | 57.00 |
| 53123 · Electricity | 0.00 | 439.00 | 439.00 |
| 53125 · Sales Tax Expense | 296.90 | 0.00 | 296.90 |
| 58121 · Loan Principal | 0.00 | 1,008.00 | 1,008.00 |
| 67000 · Bank Service Charges | 0.00 | 10.00 | 10.00 |
| Total Expense | 706.97 | 1,871.75 | 2,578.72 |
| Net Ordinary Income | 7,054.52 | 1,524.25 | 8,578.77 |
| Other Income/Expense | | | |
| Other Income | | | |
| 40000 · Hart Co BOC Allotment | 0.00 | 875.00 | 875.00 |
| Total Other Income | 0.00 | 875.00 | 875.00 |
| Net Other Income | 0.00 | 875.00 | 875.00 |
| Net Income | 7,054.52 | 2,399.25 | 9,453.77 |

Franklin-Hart Airport Authority
Profit & Loss by Class
July 2020 through April 2021

Accrual Basis

| | Fuel Account | Operating Account | TOTAL |
|--|--------------|-------------------|------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| 38201 · Airport Space Rental | 0.00 | 33,634.68 | 33,634.68 |
| 39215 · Airport Sales of Fuel | 81,618.33 | 0.00 | 81,618.33 |
| 39220 · Vendor's Compensation | 8.91 | 0.00 | 8.91 |
| 39950 · Honorarium/Memorial Income | 0.00 | 710.00 | 710.00 |
| Total Income | 81,627.24 | 34,344.68 | 115,971.92 |
| Expense | | | |
| 52120 · Professional & Legal | 0.00 | 6,048.38 | 6,048.38 |
| 52220 · Repair & Maint Contracts | 4,048.57 | 326.18 | 4,374.75 |
| 52221 · Repair/Maint Bld Grounds | 2,936.25 | 1,745.61 | 4,681.86 |
| 52222 · Equipment Repair | 0.00 | 1,945.23 | 1,945.23 |
| 52320 · Comm/Telephone | 0.00 | 4,007.16 | 4,007.16 |
| 52360 · Dues and Fees | 57.00 | 0.00 | 57.00 |
| 53121 · Water/Sewage | 0.00 | 152.76 | 152.76 |
| 53123 · Electricity | 0.00 | 4,659.50 | 4,659.50 |
| 53125 · Sales Tax Expense | 757.85 | 2,169.52 | 2,927.37 |
| 53167 · Other Supplies | 0.00 | 367.14 | 367.14 |
| 53175 · Fuel Purchases Airport | 67,382.49 | 0.00 | 67,382.49 |
| 58121 · Loan Principal | 0.00 | 10,080.00 | 10,080.00 |
| 67000 · Bank Service Charges | 0.00 | 80.00 | 80.00 |
| 99999 · Ask My Accountant | 0.00 | 0.00 | 0.00 |
| Total Expense | 75,182.16 | 31,581.48 | 106,763.64 |
| Net Ordinary Income | 6,445.08 | 2,763.20 | 9,208.28 |
| Other Income/Expense | | | |
| Other Income | | | |
| 40000 · Hart Co BOC Allotment | 0.00 | 3,500.00 | 3,500.00 |
| 40002 · Hart Industrial Bldg Auth | 0.00 | 19,500.00 | 19,500.00 |
| 40005 · Franklin Co BOC Allotment | 0.00 | 1,750.00 | 1,750.00 |
| 40007 · Franklin Industrial Bldg Auth. | 0.00 | 19,500.00 | 19,500.00 |
| 40010 · GDOT Grant | 0.00 | 7,914.93 | 7,914.93 |
| Total Other Income | 0.00 | 52,164.93 | 52,164.93 |
| Net Other Income | 0.00 | 52,164.93 | 52,164.93 |
| Net Income | 6,445.08 | 54,928.13 | 61,373.21 |

Franklin-Hart Airport Authority
Reconciliation Summary
 11102 · Cash-Airport/Fuel Acct, Period Ending 04/30/2021

| | Apr 30, 21 |
|-----------------------------------|------------|
| Beginning Balance | 60,289.68 |
| Cleared Transactions | |
| Checks and Payments - 3 items | -641.06 |
| Deposits and Credits - 1 item | 7,752.58 |
| Total Cleared Transactions | 7,111.52 |
| Cleared Balance | 67,401.20 |
| Uncleared Transactions | |
| Checks and Payments - 1 item | -57.00 |
| Total Uncleared Transactions | -57.00 |
| Register Balance as of 04/30/2021 | 67,344.20 |
| New Transactions | |
| Checks and Payments - 2 items | -780.00 |
| Deposits and Credits - 1 item | 7,792.84 |
| Total New Transactions | 7,012.84 |
| Ending Balance | 74,357.04 |

Franklin-Hart Airport Authority
Balance Sheet
As of May 31, 2021

Accrual Basis

| | May 31, 21 |
|---------------------------------------|------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 11102 · Cash-Airport/Fuel Acct | 63,569.01 |
| 11110 · Cash-Operating Acct | 67,493.03 |
| Total Checking/Savings | 131,062.04 |
| Accounts Receivable | |
| 11000 · Accounts Receivable | -2,714.00 |
| Total Accounts Receivable | -2,714.00 |
| Other Current Assets | |
| 12000 · Undeposited Funds | 2,889.00 |
| 12720 · Other Receivables | -31,754.70 |
| Total Other Current Assets | -28,865.70 |
| Total Current Assets | 99,482.34 |
| Other Assets | |
| 13422 · Opening Entry | -73,392.82 |
| Total Other Assets | -73,392.82 |
| TOTAL ASSETS | 26,089.52 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 20000 · *Accounts Payable | 9,050.29 |
| Total Accounts Payable | 9,050.29 |
| Other Current Liabilities | |
| 21905 · Due to Airport | -2,783.95 |
| Total Other Current Liabilities | -2,783.95 |
| Total Current Liabilities | 6,266.34 |
| Total Liabilities | 6,266.34 |
| Equity | |
| 30000 · Fund Balance | -27,716.54 |
| 32000 · Retained Earnings | 10,952.00 |
| 34115 · Income Clearing Acct | -10,834.51 |
| Net Income | 47,422.23 |
| Total Equity | 19,823.18 |
| TOTAL LIABILITIES & EQUITY | 26,089.52 |

Franklin-Hart Airport Authority
Profit & Loss by Class
May 2021

Accrual Basis

| | Fuel Account | Operating Account | TOTAL |
|----------------------------------|--------------|-------------------|-------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| 38201 · Airport Space Rental | 0.00 | 2,686.00 | 2,686.00 |
| 39215 · Airport Sales of Fuel | 7,792.84 | 0.00 | 7,792.84 |
| Total Income | 7,792.84 | 2,686.00 | 10,478.84 |
| Expense | | | |
| 52120 · Professional & Legal | 0.00 | 150.00 | 150.00 |
| 52220 · Repair & Maint Contracts | 0.00 | 114,114.50 | 114,114.50 |
| 52221 · Repair/Maint Bld Grounds | 260.00 | 45.00 | 305.00 |
| 52222 · Equipment Repair | 0.00 | 2,200.00 | 2,200.00 |
| 53121 · Water/Sewage | 0.00 | 17.00 | 17.00 |
| 53123 · Electricity | 0.00 | 395.50 | 395.50 |
| 53175 · Fuel Purchases Airport | 11,308.03 | 0.00 | 11,308.03 |
| 58121 · Loan Principal | 0.00 | 1,008.00 | 1,008.00 |
| 67000 · Bank Service Charges | 0.00 | 10.00 | 10.00 |
| Total Expense | 11,568.03 | 117,940.00 | 129,508.03 |
| Net Ordinary Income | -3,775.19 | -115,254.00 | -119,029.19 |
| Other Income/Expense | | | |
| Other Income | | | |
| 40010 · GDOT Grant | 0.00 | 112,306.04 | 112,306.04 |
| Total Other Income | 0.00 | 112,306.04 | 112,306.04 |
| Net Other Income | 0.00 | 112,306.04 | 112,306.04 |
| Net Income | -3,775.19 | -2,947.96 | -6,723.15 |

Franklin-Hart Airport Authority
Profit & Loss by Class
July 2020 through May 2021

Accrual Basis

| | Fuel Account | Operating Account | TOTAL |
|--|------------------|--------------------|--------------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| 38201 · Airport Space Rental | 0.00 | 36,320.68 | 36,320.68 |
| 39215 · Airport Sales of Fuel | 89,411.17 | 0.00 | 89,411.17 |
| 39220 · Vendor's Compensation | 8.91 | 0.00 | 8.91 |
| 39950 · Honorarium/Memorial Income | 0.00 | 710.00 | 710.00 |
| Total Income | 89,420.08 | 37,030.68 | 126,450.76 |
| Expense | | | |
| 52120 · Professional & Legal | 0.00 | 13,426.21 | 13,426.21 |
| 52220 · Repair & Maint Contracts | 4,048.57 | 114,440.68 | 118,489.25 |
| 52221 · Repair/Maint Bld Grounds | 3,196.25 | 1,790.61 | 4,986.86 |
| 52222 · Equipment Repair | 0.00 | 4,145.23 | 4,145.23 |
| 52320 · Comm/Telephone | 0.00 | 4,007.16 | 4,007.16 |
| 52360 · Dues and Fees | 57.00 | 0.00 | 57.00 |
| 53121 · Water/Sewage | 0.00 | 169.76 | 169.76 |
| 53123 · Electricity | 0.00 | 5,055.00 | 5,055.00 |
| 53125 · Sales Tax Expense | 757.85 | 2,169.52 | 2,927.37 |
| 53167 · Other Supplies | 0.00 | 367.14 | 367.14 |
| 53175 · Fuel Purchases Airport | 78,690.52 | 0.00 | 78,690.52 |
| 58121 · Loan Principal | 0.00 | 11,088.00 | 11,088.00 |
| 67000 · Bank Service Charges | 0.00 | 90.00 | 90.00 |
| 99999 · Ask My Accountant | 0.00 | 0.00 | 0.00 |
| Total Expense | 86,750.19 | 156,749.31 | 243,499.50 |
| Net Ordinary Income | 2,669.89 | -119,718.63 | -117,048.74 |
| Other Income/Expense | | | |
| Other Income | | | |
| 40000 · Hart Co BOC Allotment | 0.00 | 3,500.00 | 3,500.00 |
| 40002 · Hart Industrial Bldg Auth | 0.00 | 19,500.00 | 19,500.00 |
| 40005 · Franklin Co BOC Allotment | 0.00 | 1,750.00 | 1,750.00 |
| 40007 · Franklin Industrial Bldg Auth. | 0.00 | 19,500.00 | 19,500.00 |
| 40010 · GDOT Grant | 0.00 | 120,220.97 | 120,220.97 |
| Total Other Income | 0.00 | 164,470.97 | 164,470.97 |
| Net Other Income | 0.00 | 164,470.97 | 164,470.97 |
| Net Income | 2,669.89 | 44,752.34 | 47,422.23 |

Franklin-Hart Airport Authority
Reconciliation Summary
 11110 · Cash-Operating Acct, Period Ending 05/31/2021

| | May 31, 21 | |
|-----------------------------------|-------------|-------------|
| Beginning Balance | | 70,475.49 |
| Cleared Transactions | | |
| Checks and Payments - 12 items | -112,247.17 | |
| Deposits and Credits - 4 items | 223,375.21 | |
| Total Cleared Transactions | 111,128.04 | |
| Cleared Balance | | 181,603.53 |
| Uncleared Transactions | | |
| Checks and Payments - 2 items | -114,110.50 | |
| Total Uncleared Transactions | -114,110.50 | |
| Register Balance as of 05/31/2021 | | 67,493.03 |
| New Transactions | | |
| Checks and Payments - 6 items | -243,898.02 | |
| Deposits and Credits - 2 items | 3,275.00 | |
| Total New Transactions | -240,623.02 | |
| Ending Balance | | -173,129.99 |

**BYLAWS
OF
FRANKLIN-HART AIRPORT AUTHORITY
AMENDED MAY 4, 2020**

**ARTICLE I
CORPORATE OFFICES**

The Authority shall at all times maintain an office mailing address in the State of Georgia, either in the County of Franklin or Hart, as designated from time to time by its Chairman.

**ARTICLE II
MEETINGS**

2.1 Annual Meeting. An annual meeting of members of the Authority shall be held ~~on the second Monday~~ in April of each year.

2.2 Special Meetings. Special meetings of the members may be called at any time by the Chairman or two members of the Authority. Special meetings shall be held at such a time and place and on such date as shall be specified in the notice of the meeting.

2.3 Place. Annual or special meetings of members may be held within Franklin or Hart County, Georgia.

2.4 Notice. Notice of annual or special meetings stating the place, day and hour of the meeting shall be given in writing not less than two (2) nor more than thirty (30) days before the date of the meeting, either mailed to the last known address or personally given to each member. Notice of a meeting may be waived by an instrument in writing executed before or after the meeting. Attendance at such meeting in person or proxy shall constitute a waiver of notice thereof. **Additionally, all meetings of the Authority shall be open to the public and be held in compliance with the provisions of The Official Code of Georgia Annotated Section 50-14-1, et seq.**

2.5 Quorum. At all meetings of the members of the Authority a majority shall constitute a quorum for the transaction of business. No resolution or business shall be transacted without the favorable vote of a majority of those present at the meeting. A lesser number may adjourn from day to day, and shall announce the time and place to which the meeting is adjourned. No vacancy on the Authority shall impair the right of the quorum to exercise all of the rights and perform all the duties of the Authority.

2.6 Participation in the Meetings by Telecommunications Facilities. Members may attend and participate in meetings either in person or by means of conference telephones or similar communications equipment as provided for in Section 50-1-5 of the Official Code of Georgia Annotated by means of which all persons participating in the meeting can hear each other, and participation in a meeting by means of such communication equipment shall constitute presence in person at such meeting.

ARTICLE III MEMBERS

3.1 Number, Eligibility for Appointment, Residency – Term. The Airport Authority is cognizant of the acumen needed to serve on the Authority. The Airport Authority recommends that those entities who appoint members to the Authority to collaborate with the Authority and agree upon the appointment. ~~The Authority recommends that~~ No person currently holding an elected position shall be eligible to serve on the Airport Authority.

The Authority shall consist of seven members who shall be residents of Franklin County or Hart County. Two of the members shall be appointed by the governing Authority of Franklin County for terms of office of four years each. Two of the members shall be appointed by the governing Authority of Hart County for terms of office of four years each. One member shall be appointed by the Franklin County Industrial Building Authority for a term of office of four years. One member shall be appointed by the Hart County Industrial Development Authority for a term of office of four years. The seventh member shall be appointed by the other six members. Members of the Authority shall serve the terms specified and until their respective successors are appointed and qualified. Any member of the Authority may be selected and appointed to succeed himself or herself. After such appointment, the members of such Authority shall enter upon their duties.

To be eligible for appointment as a member of the Authority, a person shall be at least 21 years of age and have been a resident of Franklin County or Hart County for at least one year prior to the date of such person's appointment and shall not have been convicted of a felony.

3.2 Vacancies. A vacancy on the Authority shall exist in the office of any members of the Authority who is convicted of a crime involving moral turpitude or who enters a plea of nolo contendere thereto; who moves such person's residence from Franklin or Hart County; who is convicted of any act of misfeasance, malfeasance, or nonfeasance of such person's duties as a member of the Authority.

Any vacancy on the Authority shall be filled in the same manner as was the original appointment of the member whose term of membership resulted in such vacancy and the person so selected and appointed shall serve for the remainder of the unexpired term.

3.3 Conflicts of Interest.

(a) ~~A conflict of interest exists when a matter to be acted upon by the Airport Authority confers a direct, substantial financial benefit to any Authority Member or employee, or business agency from which that member derives an income or has authority in governance, but shall not include matters that affect all ground leases, hanger leases, or being matters that affect all similar situated businesses and persons in an equal manner. No member or employee of the authority shall have, directly or indirectly, any financial interest, profit, or benefit in any contract, work, or business of the authority nor in the sale, lease, or purchase of any property to or from the authority; provided, however, that a member or employee of the authority may lease as lessee or lessor, purchase, or sell real property to such authority if such member or employee first complies with the provisions of subsection (c) of Code Section 16-10-6 of the O.C.G.A."~~

(b) An Airport Authority member shall abstain from voting or attempting to influence the vote on any matter before the Board that places him or her in a Conflict of Interest.

ARTICLE IV

OFFICERS

4.1 General Provisions. The officers of the Authority shall consist of a Chairperson, a Vice-Chairperson, a Secretary and a Treasurer who shall be elected by the Members at the annual meeting. The Secretary may also act as Treasurer. Each officer shall be elected **in July** for a term of office running for a period of one year until their successors are duly elected and qualified. The Chairperson shall be entitled to vote upon any issue, motion or resolution.

4.2 Chairperson. The Chairperson shall be the chief executive officer of the Authority and shall have general and active management of the operation of the Authority. He shall be responsible for the administration of the Authority, including general supervision of the policies of the Authority and general and active management of the financial affairs of the Authority, shall preside over the meetings of the Authority and shall execute bonds, mortgages or other contracts in the name and on behalf of the Authority.

4.3 Vice-Chairperson. The Vice-Chairperson shall perform such duties and have such powers as may be delegated by the Chairman or the Authority and, in the absence of or as designated by the Chairperson, be in charge of the day to day management and affairs of the Authority and generally assume the duties of the Chairperson.

4.4 Secretary. The Secretary shall keep minutes of all meetings, have charge of the minute books and seal of the Authority and shall perform such other duties and have such other powers as may from time to time be delegated to him by the Chairperson of the Authority.

4.5 Treasurer. The Treasurer shall be charged with the management of the financial affairs of the Authority, shall have the power to recommend action concerning the Authority's financial affairs to the Authority, and shall perform such duties and have such other powers as may from time to time be delegated to him by the Authority.

4.6 Assistant Secretaries. Assistants to the Secretary may be appointed by the Authority and shall perform such duties and have such powers as shall be delegated to them by the Authority.

ARTICLE V
MEETING AGENDA

Meetings shall generally follow the following order:

1. Call to Order.
2. Establishment of a Quorum.
3. Reading of the Minutes of the Prior Meeting.
4. Financial Report.
5. Old Business.
6. New Business.
7. Adjournment.

ARTICLE VI
SEAL

The seal of the Authority shall be in such form as the Authority may from time to time determine. In the event it is inconvenient to use such a seal at any time, the signature of the Authority by a duly authorized officer followed by the word “seal” enclosed in parentheses or scroll shall be deemed the seal of the corporation. The seal shall be in the custody of the Secretary and affixed by him or by his assistants on appropriate papers.

ARTICLE VII
AMENDMENT

These bylaws may be amended by a vote of at least five (5) Members of the Authority.

Dated: May 4, 2020

RESOLUTION

AUTHORIZATION TO ACCEPT GEORGIA DEPARTMENT OF TRANSPORTATION (GDOT) CONTRACT FOR CRRSA ACT FUNDING ASSOCIATED WITH FRANKLIN-HART AIRPORT, CANON, GEORGIA

WHEREAS, the Coronavirus Response and Relief Supplemental Appropriation (CRRSA) Act (Public Law 116-260) (PDF), signed into law on December 27, 2020, includes nearly \$2 billion in funds to be awarded as economic relief to eligible U.S. airports and eligible concessions at those airports to prevent, prepare for, and respond to the coronavirus disease 2019 (COVID-19) pandemic;

WHEREAS, FRANKLIN-HART AIRPORT AUTHORITY has applied through the GDOT to receive its CRRSA Act formula allocation of funding through the submission of a CRRSA Act Application;

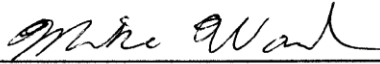
WHEREAS, through the submission of this application, FRANKLIN-HART AIRPORT AUTHORITY has accepted the terms of the FAA's allocation offer to utilize its funding in a manner that fully complies with the CRRSA Act, other federal laws and regulations, and applicable FAA program requirements;

WHEREAS, FRANKLIN-HART AIRPORT AUTHORITY desires to request reimbursement for costs and operating expenses at the FRANKLIN-HART AIRPORT by submitting reasonable and customary documentation for payroll, operational, and debt service costs, and;

WHEREAS, FRANKLIN-HART AIRPORT AUTHORITY will receive a contract from the Georgia Department of Transportation, contract AP022-90CR-21(119) FRANKLIN, to provide reimbursement for the above noted costs and expenses up to a maximum amount of \$9,000.00 of which \$9,000.00 will be Federal Funds, \$0.00 will be State Funds, requiring a local match of \$0.00, and;

NOW, THEREFORE, BE IT RESOLVED THAT FRANKLIN-HART AIRPORT AUTHORITY authorizes the Chairman, Attorney and Staff to execute such documents that may be necessary to fulfill this request for federal assistance and accept a contract from the GDOT to include Federal funds.

Adopted this 7 day of July, 2021



Chairman, FRANKLIN-HART AIRPORT AUTHORITY

ATTEST:



Secretary/Treasurer

